

BUDGET RETREAT

ORO VALLEY TOWN COUNCIL AND STAFF

FY11/12 BUDGET PLANNING

January 29, 2011

Hilton El Conquistador Resort, Canyon Suites I/II

7:30	Breakfast, Coffee and Conversation	
8:00	Welcome and Opening Comments: <ul style="list-style-type: none">✓ Administrivia✓ Workshop Agenda, Charter, and Objectives	Mayor Hiremath Jerene Watson Lance Decker
	Budget Blueprint Process: Budget Teams, Schedule, Instructions	Stacey
8:15	Longer-View Periscope: Presentation of <u>5-Year</u> Budget Forecast and Capital Needs	Stacey & team
8:45	Near-Term Looking Glass: Presentation of <u>FY 2011/12</u> Budget Forecast and Capital Needs	Stacey & team
9:05	Break	
9:15	Current Budget Microscope: <ul style="list-style-type: none">* FY 2010/11 <u>Mid-Year Budget Update</u> through December* Discuss COLA/Bonus/Step Increase Impacts	Stacey & team
9:35	Deficit Closing Options <ul style="list-style-type: none">* Revenue Enhancements* Expenditure Reductions* Combinations of both	Stacey & team
10:15	Break	
10:20	Council Priority Setting Exercise & Discussion <ul style="list-style-type: none">* Mayor comments* Review matrix on existing projects, programs & services (Top 10 out of 50+)* Discuss newly proposed Council Projects/Ideas	Mayor & Council
12:00	Recap <ul style="list-style-type: none">* Councilmember summaries on priority setting	Mayor & Council
12:20	Lunch – plated served and return to working groups	
12:40	Recap of what was heard	Lance
12:50	Fitting the pieces together: <ul style="list-style-type: none">* Long-term sustainability plan discussion* Agreement on Priorities – new and existing (what moves up, what falls back or off)	Mayor & Council
1:45	Finalization & Planning for Action (next steps) <ul style="list-style-type: none">* Future Study Sessions – what to bring back with more detail	Lance Kevin (on computer)

2:15 Wrap-Up
 Session Summary:
 ✓ Observer Comments
 ✓ Closing Comments

Participants
 Observers

2:30 pm Adjourn

Action Plan	Who	When
Budget Retreat – Big Picture Priorities	Council & Staff	1/29/11
Budget Study Sessions #1	Dept. Directors	2/23/11
Budget Study Sessions #2	Dept. Directors	3/9/11
Budget Study Sessions #3 (tentative)	Dept. Directors	3/23/11
Town Manager Recommended Budget to Council	Jerene	4/20/11
Budget Review ½ Day Work Session (tentative)	Jerene / Stacey	4/30/11
Budget Study Session	Stacey	5/11/11
Budget Study Session	Stacey	5/25/11
Council approves tentative budget & CIP	Council	6/1/11
Council approves final budget & CIP	Council	6/15/11