

**ACTION SUMMARY
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
HOPI CONFERENCE ROOM
11,000 NORTH LA CAÑADA DRIVE
ORO VALLEY, ARIZONA 85737**

MONDAY, NOVEMBER 2, 2015

CALL TO ORDER: 5:00 p.m.

ROLL CALL

PRESENT: Marilyn Lane, Vice-Chair
Dean Strandskov, Commissioner
Jenni Sunshine, Commissioner
Connie Trail, Commissioner

EXCUSED: Ellen Guyer, Chair
Dan Huff, Commissioner
Eric Thomae, Commissioner

STAFF PRESENT: Kristy Diaz-Trahan, Parks and Recreation Director
Lynanne Dellerman, Recreation/Cultural Resources
Manager
Tobin Sidles, Legal Services Director

CALL TO AUDIENCE

Oro Valley resident Bill Adler discussed the Your Voice, Our Future document, specifically the Cultural Resources section. He also discussed the Town's budget process.

1. REVIEW AND/OR APPROVAL OF THE OCTOBER 5, 2015 REGULAR SESSION MINUTES

MOTION: Commissioner Sunshine MOVED to approve the minutes from the October 5, 2015 meeting as written. Commissioner Strandskov SECONDED the motion. Motion passed, 4-0.

2. DISCUSSION REGARDING STRATEGIES FOR RECRUITING HISTORIC PRESERVATION COMMISSION MEMBERS

Discussion only.

3. DISCUSSION REGARDING HISTORIC LANDMARK DESIGNATION PROCESS

Discussion only.

4. REPORT AND DISCUSSION OF COMMISSION MEMBER ASSIGNMENTS

- a. HISTORIC PRESERVATION OUTREACH EFFORTS REGARDING AN UPDATE ON THE WRITING CONTEST AND SPEAKERS BUREAU (VICE CHAIR LANE AND COMMISSIONER TRAIL)

Discussion only.

- b. GRANT OPPORTUNITIES REGARDING THE STATE HISTORIC PRESERVATION OFFICE ANNUAL GRANT APPLICATION (COMMISSIONER THOMAE)

Discussion only.

- c. PRESENTATION BY COMMISSIONER SUNSHINE AND COMMISSIONER THOMAE AND RECOMMENDATION FOR PROPERTY MARKER GUIDELINES TO BE IMPLEMENTED ON ALL HISTORIC LANDMARK SITES

Discussion only.

- d. FUTURE ASSIGNMENTS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION.)

Discussion only.

5. REPORT OF CURRENT EDUCATIONAL OPPORTUNITIES FOR HISTORIC PRESERVATION COMMISSION MEMBERS TO ATTEND (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION.)

Discussion only.

6. REPORT OF STEAM PUMP RANCH IMPROVEMENTS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION.)

Discussion only.

7. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION.)

Discussion only.

8. APPROVE 2016 MEETING SCHEDULE AND DEADLINES

MOTION: Commissioner Strandkov MOVED to approve the 2016 Meeting Schedule and Deadlines. Commissioner Trail SECONDED the motion. Motion passed, 4-0.

9. FUTURE AGENDA ITEMS (THE HISTORIC PRESERVATION COMMISSION MAY BRING FORTH GENERAL TOPICS FOR FUTURE MEETING AGENDAS. DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION.)

Discussion only.

10. SCHEDULING NEXT HISTORIC PRESERVATION COMMISSION MEETING TENTATIVELY FOR MONDAY, DECEMBER 7, 2015 TO BEGIN AT 5:00 P.M. – DISCUSSION AND POSSIBLE ACTION

Discussion only.

ADJOURNMENT

MOTION: Commissioner Trail MOVED to adjourn the meeting at 6:04 p.m. Commissioner Sunshine SECONDED the motion. Motion passed, 4-0.

Prepared by:

Danielle Tanner
Senior Office Specialist

I hereby certify that the foregoing action summary is a true and correct copy of the action summary of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 2nd day of November, 2015. I further certify that the meeting was duly called and held and that a quorum was present.