

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
November 2, 2015
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

CALL TO ORDER AT OR AFTER 5:00 P.M.

Vice-Chair Lane called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT: Marilyn Lane, Vice-Chair
Dean Strandskov, Commissioner
Jenni Sunshine, Commissioner
Connie Trail, Commissioner

EXCUSED: Ellen Guyer, Chair
Dan Huff, Commissioner
Eric Thomae, Commissioner

ALSO PRESENT: Kristy Diaz-Trahan, Parks & Recreation Director
Tobin Sidles, Legal Services Director
Lynanne Dellerman, Recreation & Cultural Services
Manager

CALL TO AUDIENCE

Oro Valley Resident Bill Adler discussed the Your Voice, Our Future document; specifically the cultural resources section. He also discussed the Town's budget process.

1. REVIEW AND/OR APPROVAL OF THE OCTOBER 5, 2015 REGULAR SESSION MINUTES

MOTION: A motion was made by Commissioner Sunshine and seconded by Commissioner Strandskov to approve the October 5, 2015 meeting minutes as written.

MOTION carried, 4-0

2. DISCUSSION REGARDING STRATEGIES FOR RECRUITING HISTORIC PRESERVATION COMMISSION MEMBERS

Recreation & Cultural Services Manager Lynanne Dellerman reported there are no applications for current vacancies to date. The positions have been advertised. The group discussed additional advertising opportunities.

3. DISCUSSION REGARDING HISTORIC LANDMARK DESIGNATION PROCESS

Discussion occurred regarding how to process requests regarding designating property as a historic landmark. Parks & Recreation Director Kristy Diaz-Trahan suggested a guest speaker make a presentation to the Commission and provide direction. This item will be on a future agenda.

4. REPORT AND DISCUSSION OF COMMISSION MEMBER ASSIGNMENTS

a. HISTORIC PRESERVATION OUTREACH EFFORTS REGARDING AN UPDATE ON THE WRITING CONTEST AND SPEAKERS BUREAU (VICE CHAIR LANE AND COMMISSIONER TRAIL)

Vice-Chair Lane and Commissioner Sunshine have no report on the writing contest. Commissioner Trail said she is working on the Speaker's Bureau and will share the budget at the next meeting.

b. GRANT OPPORTUNITIES REGARDING THE STATE HISTORIC PRESERVATION OFFICE ANNUAL GRANT APPLICATION (COMMISSIONER THOMAE)

No report.

c. PRESENTATION BY COMMISSIONER SUNSHINE AND COMMISSIONER THOMAE AND RECOMMENDATION FOR PROPERTY MARKER GUIDELINES TO BE IMPLEMENTED ON ALL HISTORIC LANDMARK SITES

Commissioner Sunshine suggested reviewing the state of New Jersey's information on state markers to assist with establishing guidelines.

d. FUTURE ASSIGNMENTS

No report.

5. REPORT OF CURRENT EDUCATIONAL OPPORTUNITIES FOR HISTORIC PRESERVATION COMMISSION MEMBERS TO ATTEND

Ms. Dellerman provided a list of educational opportunities to the Commission.

6. REPORT OF STEAM PUMP RANCH IMPROVEMENTS

Ms. Diaz-Trahan discussed the following:

- Major stabilization work is complete.
- Grass was planted and irrigated.
- Rodent control is complete.
- The Oro Valley Historical Society members reviewed and catalogued items from the bunk house.
- Pusch House is accessible.

7. DEPARTMENT REPORT

Ms. Diaz-Trahan reviewed the following:

- Steam Pump Ranch ghosted structure presentation at the 2016 Arizona Historic Preservation Conference
- Volunteer event at Steam Pump Ranch
- Harvest Heritage Festival

8. APPROVE 2016 MEETING SCHEDULE AND DEADLINES

MOTION: A motion was made by Commissioner Strandskov and seconded by Commissioner Trail to approve the 2016 Meeting Schedule and Deadlines.

MOTION carried, 4-0

9. FUTURE AGENDA ITEMS

- Parks & Recreation budget (including capital)
- Home designation on National Registry (includes tax benefits and incentives)
- Cultural Resources inventory update (recurring agenda item)
- Interior work at Steam Pump Ranch
- Pool at Steam Pump Ranch
- Outreach

10. SCHEDULING NEXT HISTORIC PRESERVATION COMMISSION MEETING
TENTATIVELY FOR MONDAY, DECEMBER 7, 2015 TO BEGIN AT 5:00 P.M. –
DISCUSSION AND POSSIBLE ACTION

No discussion.

ADJOURNMENT

MOTION: A motion was made by Commissioner Trail and seconded by Commissioner Sunshine to adjourn the meeting at 6:04 p.m.

MOTION carried, 4-0

Prepared by:



Danielle Tanner
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 2nd day of November, 2015. I further certify that the meeting was duly called and held and that a quorum was present.