

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
May 6, 2019
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Huff called the meeting to order at 5:00 pm.

ROLL CALL

PRESENT:

Dan Huff, Chair
Dan Biel, Vice Chair
Tim Bohen, Commissioner
Michael Wilson, Commissioner
Steve Hannestad,
Commissioner
Gail Munden, Commissioner
Susan Kalasunas,
Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation & Cultural Resources
Manager
Tobin Sidles, Town Attorney

INFORMATIONAL ITEMS

1. Current information about Historic Preservation for Commissioners

Ms. Dellerman explained the provided information items about national historic preservation. She encouraged Commissioners to visit their website as it hold lots of future information about proposed changes.

2. Report from the Oro Valley Historical Society

President Roxy Johnson thanked the Commissioners for visiting Steam Pump Ranch recently. She explained that the current fundraiser provided by Jim Click's donation will continue through November, 2019. She further reminded the HPC that the Historical Society is a non-profit organization. Additionally she talked about the garden and two upcoming fundraisers in the fall.

CALL TO AUDIENCE

Mr. Dan Adams and Mr. Kile Maynard thanked the Commission for the work and projects brought forth to Steam Pump Ranch. The gentlemen expressed interest in aiding the restoration of the Ranch as well as ensuring that it becomes a focus for learning.

CONSENT AGENDA

A. Approval of April 1, 2019 Minutes

MOTION: A motion was made by Commissioner Wilson and seconded by Commissioner Munden to approve the minutes as written

MOTION carried, 7-0

REGULAR AGENDA

1. DISCUSSION OF POWERS AND DUTIES OF THE HISTORIC PRESERVATION COMMISSION PROVIDED DOCUMENTS: HPC POWERS AND DUTIES

To assist the new Commissioners, Ms. Dellerman briefly reviewed the Powers and Duties of the Historic Preservation Commission. Commissioners asked questions.

2. DISCUSSION ON RECORDS RETENTION POLICY AND PROCEDURE FOR THE TOWN OF ORO VALLEY AND THE HPC PROVIDED DOCUMENTS: HISTORIC PRESERVATION CODE, ITEM 6-10-1 (D-1)

Ms. Dellerman explained the 6-10-1 (D-1) objectives of the Town code and how the Parks & Recreation Department adheres to preservation of documents. Aside from the Town's preservation procedures she explained that the Historical Society has scanned and logged pertinent historical items.

3. DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL QUESTIONS FOR THE ORO VALLEY HISTORIC LANDMARK REGISTRY APPLICATION AND REVIEW OF THE CHECKLIST PROVIDED DOCUMENTS: - INTERVIEW QUESTIONS FOR PROPERTY OWNERS - CHECKLIST FOR HISTORIC LANDMARK NOMINATION PROPOSAL

Ms. Dellerman emphasized that the checklist was approved by the former Commission. She also asked that the Commissioners review the extra questions provided so that the interns can proceed

with the project. Commissioners contributed their thoughts. Commissioner Bohen suggested a question be added that relates to stories contributed by the homeowner.

4. DISCUSSION AND POSSIBLE ACTION ON THE 2015 STABILIZATION PLAN ALONG WITH ITEMS REVIEWED FROM THE APRIL 24 AND APRIL 29, 2019 STEAM PUMP RANCH COMMISSIONER'S VISIT POTENTIAL ITEMS FOR DISCUSSION AT STEAM PUMP RANCH AND THE PROCTOR LEIBER HOUSE INCLUDE:

- INTERIOR WORK
- STRUCTURE
- IMPROVEMENT POSSIBILITIES

Ms. Dellerman reviewed the 2015 Stabilization Plan and described the current status of significant items at the Ranch. She asked Commissioners that recently reviewed the property for their input. Ms. Munden suggested reviewing the dressing/restrooms for possible renovation.

5. DEPARTMENT REPORT (DISCUSSION LIMITED TO CLARIFICATION)

Ms. Dellerman reported -

P&R staff met with the designers, Poster Frost Mirto for garage renovation

money is set aside for roof repair at the BBQ

water mister system is up and functioning

pavers will be added around the market area at the end of May

Adobe workshop will take place June 29, 2019

Summer camp involving art, science and history will take place beginning in June

Arbor Day was a successful event where 16 trees were planted

Historic Preservation Conference is June 12-14, 2019 and registration deadline is May 15, 2019

FUTURE AGENDA ITEMS The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to clarification. Next Historic Preservation Commission meeting tentatively scheduled for Monday, June 3, 2019 to begin at 5:00 p.m.

Commissioner Munden suggested possible review of the restrooms at Steam Pump Ranch. Ms. Dellerman had previously mentioned a future item would be to review the area where the drilling has taken place for landscape possibilities.

ADJOURNMENT

MOTION: A motion was made by Commissioner Hannestad and seconded by Vice Chair Biel to adjourn

Chair Huff adjourned the meeting at 6:05 pm.

Mollie Frye
Senior Office Specialist

Mollie Frye

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 6th day of May 2019. I further certify that the meeting was duly called and a quorum was present.