

**MINUTES
ORO VALLEY PLANNING AND ZONING COMMISSION
REGULAR SESSION
FEBRUARY 7, 2012
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

CALL TO ORDER AT OR AFTER 6:00 P.M.

Chair Swope called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Robert E. Swope, Chair
Don Cox, Vice Chair
John Buette, Commissioner
D. Alan Caine, Commissioner
Bill Leedy, Commissioner
Mark Napier, Commissioner
William Rodman, Commissioner

PLEDGE OF ALLEGIANCE

Chair Swope led the audience in the Pledge of Allegiance.

CALL TO THE AUDIENCE

There were no speaker requests.

COUNCIL LIAISON COMMENTS

Councilmember Hornat had no comments.

REGULAR AGENDA

1. **Review and/or approval of the November 15, 2011, Planning and Zoning Commission meeting minutes.**

Chair Swope requested a correction on Commissioner LaMaster's name on the vote for agenda item 2.

MOTION: A motion was made by Vice Chair Cox and seconded by Commissioner Buette to approve the November 15, 2011, Planning and Zoning Commission meeting minutes as amended.

MOTION carried, 6-0 with Commissioner Rodman abstaining.

2. **Public Hearing: Zoning Code Amendment to Chapter 28 regarding community event signs and banner signs.**

Chad Daines, Principal Planner, presented the following:

- Amendment Requests
- Community Event Signs Background and Examples
- Amendment proposal
- HOA/Community Association Review
- Summary of Association Comments
- Staff Comments
- Definition of Community Events
- Amended Code Language
- Banner Sign Colors
- Current Banner Color and Non-Compliant Banners
- General Plan Policies
- Recommendation

Chair Swope opened the public hearing.

Gil Alexander, Oro Valley resident, commented on informational signs and sign duration.

Bill Adler, Oro Valley resident, commented on community events, permanent yard sale signs and enforcement.

Chair Swope closed the public hearing.

MOTION: A motion was made by Commissioner Caine and seconded by Commissioner Leedy to recommend approval of a Zoning Code Amendment to Chapter 28 Signs to establish standards for community event signs and to amend the standards for banner signs as provided on Attachment 1, as modified by the amended staff copy distributed at tonight's meeting.

A friendly amendment was made by Commissioner Rodman to allow 5 continuous days per event and 12 events per community per calendar year. Commissioners' Caine and Leedy accepted the friendly amendment.

MOTION: A motion was made by Commissioner Caine and seconded by Commissioner Leedy to recommend approval of a Zoning Code Amendment to Chapter 28 Signs to establish standards for community event signs and to amend the standards for banner signs as provided on Attachment 1, as modified by the amended staff copy distributed at tonight's meeting and to include the

friendly amendment made to allow 5 continuous days per event and 12 events per community per calendar year.

Attachment 1 Sign Code Amendment
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Community Event Signs ADD the following subsection:

Section 28.7.A. Permitted Temporary Signs on Public Property

6. COMMUNITY EVENT SIGN

A. DEFINITION: A SIGN DISPLAYED BY A COMMUNITY ASSOCIATION TO ADVERTISE A ~~SPECIAL~~ **COMMUNITY** EVENT WITHIN THAT COMMUNITY. **COMMUNITY EVENT SHALL MEAN AN EVENT, ACTIVITY, OR MEETING CONDUCTED BY A HOMEOWNERS' ASSOCIATION, COMMUNITY ASSOCIATION OR MAJORITY OF RESIDENTS WITHIN A SUBDIVISION OR DEFINED GEOGRAPHICAL AREA.**

B. COMMUNITY ASSOCIATIONS, FOR THE PURPOSE OF THIS SUBSECTION SHALL BE LIMITED TO HOMEOWNERS ASSOCIATIONS, NEIGHBORHOOD ASSOCIATIONS, OR PROPERTY OWNER(S) WHICH FORMALLY REPRESENT A MAJORITY OF THE PROPERTY OWNERS WITHIN A DEVELOPMENT. **SUBDIVISION OR DEFINED GEOGRAPHICAL AREA.**

C. QUANTITY: THE NUMBER OF SIGNS ALLOWED IS BASED ON THE NUMBER OF INTERSECTIONS OR CHANGES OF DIRECTION OF SUBDIVISION STREETS, AS APPROVED AND DEEMED NECESSARY BY THE PLANNING AND ZONING ADMINISTRATOR AND TOWN ENGINEER. ~~THE MAXIMUM NUMBER OF SIGNS PER EVENT EXCEED EIGHT (8) SIGNS.~~

D. AREA OF SIGN: A MAXIMUM OF FIVE (5) SQUARE FEET PER SIGN.

E. HEIGHT: A MAXIMUM OF THIRTY (30) INCHES ABOVE GRADE.

F. LOCATION: SIGNS ARE PERMITTED ON HOA OR OTHER PRIVATE PROPERTY. SIGNS ARE PERMITTED IN THE TOWN RIGHT-OF-WAY IN ACCORDANCE WITH THE PROVISIONS OF SECTION 28.7.A.3.E. AND WITH THE APPROVAL OF THE TOWN ENGINEER. NO SIGN MAY BE PLACED IN A LOCATION THAT CREATES A PUBLIC SAFETY HAZARD AS DETERMINED BY THE TOWN ENGINEER. SIGN MAY BE PLACED WITHIN THE DEVELOPMENT, OR THE IMMEDIATELY ADJACENT RIGHT-OF-WAY.

Attachment 1 Sign Code Amendment
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G. DURATION: NO MORE THAN FOUR (4) EVENTS PER COMMUNITY PER CALENDAR YEAR. THREE (3) CONTINUOUS DAYS PER EVENT.

H. SIGNS SHALL NOT BE HAND DRAWN AND SHALL BE PROFESSIONALLY ~~DESIGNED~~. IN APPEARANCE.

Community Event Signs (con't)

AMEND the following subsections:

Section 28.9.A. Prohibited Permanent and Temporary Signs

1. A-frame signs, other than as specified in Section 28.7.A.3 and SECTION 28.7.A.6;
7. Garage sale signs, EXCEPT AS PROVIDED BY SECTION 28.7.A.6;

Banner Signs

AMEND the following subsection:

Section 28.6.B.1. Banner

a.ii.c). ~~Background color shall be white or beige.~~ BANNER LETTERING, IMAGES AND BACKGROUND COLORS MAY BE ANY COLOR, INCLUDING BLACK OR WHITE, EXCEPT FLORESCENT OR IRIDESCENT COLORS.

MOTION carried, 5-2 with Vice Chair Cox and Commissioner Napier opposed.

3. [Planning Division Manager Update \(Informational Only\)](#)

David Williams, Planning Division Manager, updated the Commission on the following:

- Neighborhood meeting for the proposed Encantada at Steam Pump
- Community Outreach Forum
- Placement of A-frame signs
- Rancho de Plata Rezoning
- Public Art Conservation Program
- Planning and Zoning Work Plan and General Plan Energy Element

4. [Future Agenda Items](#)

Mr. Williams announced that the Planning and Zoning Commission Rules and Procedures would be on the next agenda.

[ADJOURNMENT](#)

MOTION: A motion was made by Commissioner Leedy and seconded by Commissioner Rodman to adjourn the meeting at 6:54 p.m.

Prepared by:

Suzanne Molinar
Recording Secretary

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Planning and Zoning Commission of Oro Valley, Arizona held on the 7th day of February, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2012.