

MINUTES  
STORM WATER UTILITY COMMISSION (SWUC)  
THURSDAY, NOVEMBER 17, 2011  
HOPI CONFERENCE ROOM  
11000 N. LA CAÑADA DRIVE  
ORO VALLEY, ARIZONA 85737

**1. REGULAR SESSION AT OR AFTER 6:00 p.m.**

Chair Dunn called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

**PRESENT:** James Dunn, Chair  
Michael Gardner, Vice Chair  
Ralph Stein, Commissioner  
Dick Honn, Commissioner

**EXCUSED:** Leo Leonhart, Commissioner

**ALSO PRESENT:** Councilmember Bill Garner  
KC Carter  
Jim Coffey

- 3. CALL TO THE AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona Open Meeting Law, individual Commission members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Commission may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.**

There were no speakers

**4. APPROVAL OF THE OCTOBER 13, 2011 MINUTES**

**MOTION:** A motion was made by Vice Chair Gardner and seconded by Commissioner Stein to approve the October 13, 2011 minutes as amended

Motion carried, 4-0.

## **5. UPCOMING MEETINGS AND EVENTS**

Paul Jungen, Stormwater Engineer, announced the following:

- Town offices will be closed for the Thanksgiving Holiday, November 24 & 25, 2011
- Buffelgrass pull has been scheduled for Saturday, November 19, 2011
- Stormwater Community Outreach has been scheduled for Saturday, December 3, 2011 at the Oro Valley Farmers Market
- Beat Back Buffelgrass has been scheduled for January 28, 2011

## **6. FEEDBACK FROM FRITZ LAOS, TOWN CIVIL ENGINEER, ON SUBSTANTIAL IMPROVEMENT MEETING**

Mr. Laos reported the following:

- Workshop Topic: Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) Substantial Damage/Substantial Improvement (SDSI) Rule
- SDSI applies to existing structures in Special Flood Hazard Areas (SFHAs)
- Substantial Damage - Damage of any origin to insurable structures in SFHA whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty percent of the market value of the structure before the damage occurred. (Partial definition)
- Substantial Improvement - Any reconstruction, rehabilitation, addition or other improvement to a structure in the SFHA, the cumulative total cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. (Partial definition)
- Mr. Laos has been reviewing and updating the Town's Floodplain Ordinance as it applies to SDSI in order to ensure consistency with NFIP standards

## **7. UPDATE BY STUDY COMMITTEES**

Mr. Jungen announced the following Study Committees:

- Performance Measure Evaluation Committee consisting of Chair Dunn, Vice Chair Gardner and Commissioner Leonhart
- Stormwater Fee Evaluation Committee consisting of Chair Dunn, Commissioner Stein and Commissioner Honn

Mr. Jungen distributed the following handouts and asked the Commissioners to review for discussion at next meeting:

- Strategic Plan for the Town
- Stormwater Maintenance Plan
- Current Annual Budget
- Stormwater Town Codes
- History of Fee Documents

## **8. DISCUSS AND POSSIBLE ACTION TO ELECT OFFICERS**

**MOTION:** A motion was made by Vice Chair Gardner and seconded by Commissioner Honn to approve the nomination of Chair James Dunn to remain as Chair.

Motion carried, 4-0.

**MOTION:** A motion was made by Commissioner Honn and seconded by Commissioner Stein to approve the nomination of Vice Chair Michael Gardner to remain as Vice Chair.

Motion carried, 4-0.

## **9. DISCUSS AND APPROVE STORM WATER CREDIT APPLICATIONS**

-No current applications to review or discuss

## **10. DISCUSS STORM WATER FEE**

- Third quarter billing was mailed in October
- Bad debt is low and not affecting revenue
- Study Committee will be reviewing Stormwater Fees

## **11. DISCUSS ON-GOING STORM WATER PROJECTS**

Mr. Jungen distributed a status report and discussed the following projects:

- A list of future Capital Improvement Projects (CIP) has been submitted to Pima County, along with estimated cost and time frame
- Northern Avenue Project and Naranja Drainage Study Project
- Mr. Jungen and Mr. Laos will be working on the Geographic Information System (GIS) to update the hot spot map and making map live
- Mr. Laos has been working on the Community Rating System (CRS) package
- Mr. Jungen and Mr. Laos attended the AZ Floodplain Conference in Payson, Arizona on November 2-4, 2011
- The Insurance Service Officer completed the Town's preliminary review of the CRS package and assigned an 8 rating.
- The Insurance Service Officer identified points that need to be addressed
- Once the CRS rating has been confirmed a mailer will be sent to the residents informing them of the rate the Town received
- Staff is working with the Federal Emergency Management Agency (FEMA) on revising the Letter of Map Revision (LOMR) & Letter of Map Amendment (LOMA) under Floodplain Management
- A letter will be submitted to the Explorer Newspaper to be possibly published; byline will be Oro Valley Stormwater Utility Project Improvements, regarding the Lomas de Oro Project at Lucero.
- TOV Wash Rack
- Per Robert Wilson, Civil Engineer Technician, the Outfall Inspections are approximately 30 percent complete.

## **12. SET DECEMBER MEETING DATE/TIME**

The next meeting is scheduled for December 15, 2011, at 6:00 p.m. in the Hopi Conference Room

## **13. SET DECEMBER PROPOSED AGENDA ITEMS**

The agenda for the upcoming meeting was discussed and approved with the following updates:

- Change item 6 - Discuss Substantial Improvement Damage Definitions
- Remove item 8 - Discuss and Possible action to elect officers

## **14. ADJOURN**

**MOTION:** A motion was made by Commissioner Honn and seconded by Commissioner Stein to adjourn the meeting at 7:04 p.m.

Motion carried, 4-0.

Prepared by:

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Carmen Ryan  
Recording Secretary

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Stormwater Utility Commission of Oro Valley, Arizona held on the 17 day of November, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16 day of December, 2011.