

MINUTES
STORM WATER UTILITY COMMISSION (SWUC)
THURSDAY, DECEMBER 15, 2011
HOPI CONFERENCE ROOM
11000 N. LA CAÑADA DRIVE
ORO VALLEY, ARIZONA 85737

1. REGULAR SESSION AT OR AFTER 6:00 p.m.

2. CALL TO ORDER

Chairman Dunn called the meeting to order at 6:00 p.m.

3. ROLL CALL

PRESENT: James Dunn, Chair
Michael Gardner, Vice Chair
Ralph Stein, Commissioner
Dick Honn, Commissioner

EXCUSED: Leo Leonhart, Commissioner

ALSO PRESENT: Jim Coffey
K. C. Carter

4. CALL TO THE AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue *not listed on today's agenda*. Pursuant to the Arizona Open Meeting Law, individual Commission members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Storm Water Utility Commission may not discuss or take legal action on matters raised during "Call to the Audience." In order to speak during "Call to the Audience" please specify what you wish to discuss when completing the blue speaker card.

There were no speakers.

5. APPROVAL OF THE NOVEMBER 17, 2011 MINUTES

MOTION: A motion was made by Commissioner Stein and seconded by Commissioner Honn to approve the November 17, 2011 minutes with no changes.

Motion carried, 4-0.

6. UPCOMING MEETINGS AND EVENTS

Paul Jungen, Storm Water Engineer, announced the following:

- Holiday Hours-Town offices will be closed December 23, 26, 30, 2011 and January 2, 2012
- Beat Back Bufflegrass County Wide Pull has been scheduled for January 28, 2012
- Out Reach Event has been scheduled for February and May

7. DISCUSS SUBSTANTIAL IMPROVEMENT DAMAGE DEFINITIONS

-Fritz Laos, Storm Water Civil Engineer, distributed a handout with a list of Substantial Improvement Damage definitions. Mr Laos asked the Commission to review them and to provide feedback at the next meeting.

8. UPDATE BY STUDY COMMITTEES

Mr. Jungen stated that Chair Dunn had stepped down from both study committees, leaving two commissioners per study committee which would not require a notice of quorum.

Commissioners discussed the following issues:

- Clarification on Section 15-24-10, Reserve Funds of Article 15-24 Stormwater
- Capital Improvement Projects
- 5 year Strategic Plan
- Scoring Mechanism

Mr. Jungen said he would obtain more information from the Town's Legal and Finance Departments.

Chairman Dunn requests the study committee to revisit performance measures so that recommendations could be made to Town Council.

9. DISCUSS AND APPROVE STORM WATER CREDIT APPLICATIONS

There were no credit applications to review or discuss.

10. DISCUSS STORM WATER FEE

No discussion at this time

11. DISCUSS ON-GOING STORM WATER PROJECTS

Mr. Jungen and Mr. Fritz updated the Commission on the following projects:

- Town's First Flush System
- Community Assist Visit (CAV) will visit in January to review Community Rating System (CRS)
- Letter of Map Revision (LOMR's) issued to Chaparel Heights area and Lobelia

- Way/Big Wash area
- Letter of Map Amendment (LOMA)
 - Lomas Del Oro Wash Improvement
 - Northern Ave Culvert Construction
 - Robert Wilson, Civil Engineer Technician, will be completing the Outfall Inspections by mid January 2012
 - Highland Wash Basin
 - Storm Water Utility Billing Status Report

12. SET JANUARY MEETING DATE/TIME

The next meeting is scheduled for January 19, 2012, at 6:00 p.m., in the Hopi Conference Room.

13. SET JANUARY PROPOSED AGENDA ITEMS

The agenda for the upcoming meeting was discussed and approved with no changes.

14. ADJOURNMENT

MOTION: A motion was made by Vice Chair Gardner and seconded by Commissioner Honn to adjourn the meeting at 7:16 p.m.

Motion carried, 4-0.

Prepared by:

Carmen Ryan
Recording Secretary

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Stormwater Utility Commission of Oro Valley, Arizona held on the 15 day of December, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20 day of January, 2012.

Suzanne Molinar
Recording Secretary