

MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
July 21, 2010
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CANADA DRIVE

REGULAR SESSION

CALL TO ORDER - at 6:00 p.m.

ROLL CALL

PRESENT:

Satish Hiremath, Mayor
Bill Garner, Vice Mayor
Barry Gillaspie, Councilmember
Joe Hornat, Councilmember
Mary Snider, Councilmember
Steve Solomon, Councilmember
Lou Waters, Councilmember

PLEDGE OF ALLEGIANCE - Mayor Hiremath led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Communications Administrator Mary Davis reviewed the upcoming Town meetings.

COUNCIL REPORTS - No reports.

DEPARTMENT REPORTS

Town Clerk Kathi Cuvelier announced that artist Pam Davis was in the audience and that her artwork was currently on display in the Council chambers.

Town Engineer Craig Civalier informed Council that the last Lambert Lane open house (to review road improvements) would be held August 18, 2010 from 6:00 p.m. to 8:00 p.m. in the Council Chambers.

Interim Assistant Town Manager Stacey Lemos stated that the Arizona League of Cities and Towns published an article regarding a day in the life of a municipal employee and featured Oro Valley Town Clerk Kathi Cuvelier.

Communications Administrator Mary Davis informed Council that the Dispose-A-Med program would take place at the Oro Valley Target store on Saturday, July 24, 2010 from 8:00 a.m. to 12:00 p.m.

CALL TO AUDIENCE

Oro Valley resident Adelina Kempner stated that the Town had not properly followed the Public Participation ordinance. She reviewed the importance of the ordinance noting that it established a working relationship between the residents and the developers. She stated that a project had been scheduled for Council's approval without public participation. She requested that Council acknowledge the public's sentiment and address the issue.

Mayor Hiremath reminded the audience to approach the members of the Council with respect.

Oro Valley resident Lyra Done stated that the fees for sign permits for realtors was unfair.

Golder Ranch Fire Chief John Fink stated that this was his last opportunity to address Council prior to his retirement. He stated that it had been a pleasure to work with the various Town Councils and Town staff. He asked that Council extend their support to incoming Fire Chief Carr.

PRESENTATIONS

Presentation to retiring Deputy Town Clerk Roxana Garrity for her years of service to the Town of Oro Valley - March 4, 1996 - July 30, 2010

Mayor Hiremath read the proclamation for retiring Deputy Town Clerk Roxana Garrity and presented her a crystal bowl for her years of service.

Presentation of Awards to the Communications Division

Ms. Davis acknowledged all in the audience that helped earn the award.

Mayor Hiremath presented the International Academy for Visual Arts 2010 Communication Award of Distinction for the Town of Oro Valley's publication, *The Oro Valley Vista* and the 2010 Award of Excellence for the Town's 35th Anniversary Celebration to Communications Administrator Mary Davis and Communications Specialist Kelsie Hanson.

Drowning Impact Awareness Month - August 2010

Mayor Hiremath read the proclamation that proclaimed the month of August as Drowning Impact Awareness month. He presented the proclamation to Officer Yolanda Hallberg of the Oro Valley Police Department and Tracy Koslowski of the Drexel Heights Fire District.

1. CONSENT AGENDA

Items C, K and O were pulled from the Consent Agenda.

MOTION: A motion was made by Councilmember Snider and seconded by Vice Mayor Garner to approve the Consent Agenda less items C, K, and O.

MOTION carried, 7-0.

- A. Minutes - April 24 & June 16, 2010
- B. June 2010 Building Safety Monthly Reports
- C. **Fiscal Year 2009/10 Financial Update through June 2010 (PULLED FOR DISCUSSION)**

It was stated that there had not been any updates regarding the actions taken since the Lehman Brothers Investment Company declared bankruptcy. It was noted that the Local Government Investment Pool (LGIP) administered by the State Treasurer's office was "in line" with other creditors in an effort to recoup losses.

MOTION: A motion was made by Vice Mayor Garner and seconded by Councilmember Gillaspie to approve Item C.

MOTION carried, 7-0.

- D. Police Department May 2010 Statistics
- E. Resolution No. (R)10 – 44 Authorizing and Approving an Intergovernmental Agreement Between the Town of Oro Valley and the Metropolitan Domestic Water Improvement District to Continue Providing Water Service to the Town's Area 2 Customers
- F. Resolution No. (R)10 – 45 Accepting a warranty deed for the dedication of public right-of-way of certain real property from Golder Ranch Fire District located along Linda Vista Boulevard
- G. Resolution No. (R)10 – 46 Accepting a warranty deed for the dedication of public right-of-way of certain real property from First American Title Insurance Company located along Linda Vista Boulevard
- H. Resolution No. (R)10 - 47
Authorizing and approving the Town of Oro Valley to enter into an Intergovernmental Agreement (IGA) with the State of Arizona, Department of Transportation (ADOT) for the State to oversee the Town's projects receiving funds under the Federal government's American Recovery and Reinvestment Act (ARRA).
- I. Resolution No. (R)10 - 48 Affirming the Town of Oro Valley's commitment to share in the construction of bicycle lanes on both sides of Lambert Lane from La Cholla Boulevard to La Canada Drive, contingent upon being awarded a 2010 Round 18 Transportation Enhancement Grant in the amount of \$572,007.
- J. Resolution No. (R)10 -49 Approving a Water Utility Easement Agreement between the Town of Oro Valley and Judy and Lan Lester for the purposes

of constructing a new water main and other Utility facilities on adjacent property

K. Resolution No. (R)10 - 50 Amending Town of Oro Valley Personnel Policies and Procedures Manual to update Policy No. 10, Attendance and Leaves, Section 10, Holidays (PULLED FOR DISCUSSION)

Councilmember Solomon stated that staff has had to forego raises and take on extra work as a result of the difficult economic times. He noted that during Christmas Eve and New Years Eve, the Town had little if any, activity. He stated that adoption of this resolution was a way to compensate staff.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Hornat to approve Item K.

MOTION carried, 7-0.

- L. OV12-05-23C Approval of a one year time extension for the Bighorn Commerce Center development plan to July 21, 2011. Property is located on the southeast corner of Oracle Road and Rams Field Pass. (Continued from June 2, 2010)
- M. OV12-09-04A Approval of a Final Plat for Lot 10 of the Foothills Business Park, La Jolla Plaza located on the northeast corner of Oracle Road and Hanley Boulevard
- N. Approving the Acceptance of a Deed from Evergreen Devco, Inc. for Open Space Land at Steam Pump Village located on the west side of Oracle Road, north of Hanley Boulevard
- O. **Approval of Employment Agreement between the Town of Oro Valley and G. Jerene Watson for appointment as Town Manager effective July 21, 2010 to July 20, 2011 (PULLED FOR DISCUSSION)**

Councilmember Solomon stated that Council chose not to conduct a nationwide search as Ms. Watson was well qualified and established in the organization.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Waters to approve Item O.

MOTION carried, 7-0.

2. PUBLIC HEARING - CONSIDERATION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR SAN CARLOS GRILL LOCATED AT 12125 N. ORACLE ROAD, #169, Oro Valley Marketplace at the southwest corner of Tangerine and Oracle Roads

Mayor Hiremath opened the public hearing. There being no speakers, he closed the public hearing.

MOTION: A motion was made by Councilmember Gillaspie and seconded by Vice Mayor Garner to approve the issuance of the Series 12 Liquor License to the Arizona State Liquor Board for Mr. Raul Garcia Cordova and principals for San Carlos Grill located at 12125 N. Oracle Road #169.

MOTION carried, 7-0.

3. PUBLIC HEARING - RESOLUTION NO. (R) 10 - 51 GRANTING APPROVAL OF A CONDITIONAL USE PERMIT FOR THE PANDA EXPRESS DRIVE THROUGH, LOCATED IN PROXIMITY TO THE SOUTHEAST CORNER OF ORACLE ROAD AND MAGEE ROAD ON THE CURRENT SITE OF CHURCH'S CHICKEN, OV810-004.

Explanation: Cole Real Estate Investments, represented by Hollon Design Associates LLC., requests approval of a conditional use permit.

Acting Planning Manager David Williams presented the item. He stated that the Planning and Zoning Commission held a public hearing regarding this item and recommended the issuance of the conditional use permit.

Councilmember Hornat noted it was an improvement to the site as the design was a better configuration than the previous structure.

Mayor Hiremath opened the public hearing. There being no speakers, he closed the public hearing.

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Hornat to adopt Resolution No. (R)10-51 Conditional Use Permit for the Panda Express restaurant drive-through.

MOTION carried, 7-0.

4. OV12-08-07 & 07A CONSIDERATION AND POSSIBLE ACTION REGARDING A MASTER DEVELOPMENT PLAN AND PHASE 1 AND 2 DEVELOPMENT PLAN FOR THE MILLER RANCH PROJECT, LOCATED ON THE NORTHWEST CORNER OF LA CAÑADA DRIVE AND TANGERINE ROAD. Explanation: Desco Southwest, represented by Rick Engineering Company, requests approval of a master development plan and phase 1 & 2 development plan for the Miller Ranch development.

Acting Planning Manager David Williams presented the staff report for the Miller Ranch Master Development Plan and the development plan for Phase I and Phase II. He reviewed the General Plan and Zoning elements associated with the property:

- ♦ Located at the northeast corner of Tangerine Road and La Canada Drive
- ♦ 1/2 mile long
- ♦ Lower density residential to the east; low density to the west; medium density residential and a United States Post office across the street

- ♦ The site has a Commerce Office Park designation as the result of a 2004 General Plan Amendment
- ♦ Zoning submitted post the General Plan Amendment changed the designation to Technological Park (T-P) and R-2 Commercial district

He noted the key rezoning conditions:

- ♦ Height restriction of 28 feet for the three northern buildings
- ♦ Permitted/prohibited uses within C-1
- ♦ Restoration of riparian area
- ♦ Floor area ratio was reduced to .3 for T-P

He noted that it was a five phase master plan for the 21 acre site:

- ♦ 5.8 acres of commercial; 15.2 acres of T-P
- ♦ Uses are office and office related
- ♦ Setbacks for 13 buildings of 3 to 1 ratio building height to setback
- ♦ Building heights range from 20 feet to 34 feet

Mr. Williams discussed the Development Intensity:

| <u>STANDARD</u> | <u>REQUIREMENTS</u> | <u>PROPOSED DEVELOPMENT</u> |
|---------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| C-1 Commercial | | |
| Maximum Building Height | 25' or 2 stories plus architectural elements by no more than 10' | 25' single story |
| Maximum Floor Area Ratio | 0.30 | .09 FAR |
| T-P Technical Park | | |
| Maximum Building Height | 34'; Three northern buildings maximum 28' (up to 32' for architectural features and 34' for elevator shaft) | 20' height - Buildings 7 & 8 28' height - Buildings 11, 12 & 13 34' height - Buildings 5, 6, 9 & 10 |
| Maximum Floor Area Ratio | 0.30 | .25 FAR |

Discussion noted the following:

- ♦ Two public meetings were held
- ♦ Development plans were not subject to public hearings
- ♦ No major changes were made as a result of the neighborhood meetings

Development and Infrastructure Services Director Suzanne Smith stated that she attended the neighborhood meetings. She explained that story poles and screening from car lights were requested in addition to foliage added to the median to negate the glare of car lights. She stated that the Town was working

with developer regarding these requests. She noted that the ordinance for public participation was implemented 1 1/2 years after the first submittal and therefore did not apply.

It was noted that:

- ♦ The story poles were black and difficult to see
 - Strong winds may have knocked the poles down
- ♦ Plants in the median will diffuse glare for neighbors to the east
- ♦ Although the Town's new landscape conservation code called for drought resistant plants, the Town has typically used foliage for aesthetics
- ♦ The ordinance regarding public participation was not in effect prior to plan submittal
 - The Town conducted two neighborhood meetings though not required by ordinance at the time

Mayor Hiremath asked Michael Serabia of Desco Southwest to address the story poles issue. Mr. Serabia stated that there had been a great deal of difficulty putting up the poles due to the wind. He noted that a 34 foot pole had to be ordered from a national pole maker as it was not carried locally.

It was noted that story poles do not give an accurate representation of the surrounding vegetation.

Mayor Hiremath opened the floor for public comment.

Oro Valley resident Bill Adler disagreed that the ordinance did not apply to the development plan. He stated that a mistake was made. He noted that material was neither displayed nor explained and questions were not answered. He appealed to Council to reaffirm and apply the ordinance and give the neighbors the opportunity to speak.

Oro Valley resident Cheryl Saul stated that, in 2004, the neighborhood meetings had been conducted with the home builder, Sterling. She noted that home buyers were told that commercial buildings were coming but would be one story only. She explained that people were not always able to attend the meetings with one week's notice. She stated that during the two most recent meetings, neighbors did speak, but did not feel their cosmetic requests were heard. She requested that approval of the project be made with the following conditions:

- ♦ Maintain a height maximum of 28 feet
- ♦ Reduce lighting structures to 15 feet in height
- ♦ Rearrange buildings to reduce the "massive" look of the site

Oro Valley resident Rosemary Figueroa stated that the story poles were not visible from her property. She explained that the intended purpose for the poles had failed and she was not able to objectively observe the poles.

Oro Valley resident Adelina Kempner asked if Acting Planning Manager David Williams would be available for future meetings. She noted that she had attended the neighborhood meeting with AF Sterling in 2004, but had not received any

notices since. She asked Council to remove architectural features on top of the buildings in the technological industrial park as the commercial height of 28 feet was massive compared to the residential height of 18 feet. She further requested that Council enforce that assurances for the site would be received and approved prior to development.

Non-resident Chuck Boreson waived his opportunity to speak stating he would attend meetings for Phases 3 and 4.

It was noted that:

- ♦ The only portions of the property that may be graded were those that had an approved development plan
- ♦ Some site utilities to serve Phases I and II would need to be installed
 - This will disturb the site initially but will be restored
- ♦ The applicant agreed, at the second neighborhood meeting, to reduce the lighting to the lowest level possible while ensuring public safety

The applicant stated that he would have a lighting consultant review the plan to meet the Town's ordinance. He stated that the poles would be reduced to fifteen feet and in some areas twelve or thirteen feet, however it was a safety issue.

It was explained that "assurances" meant bonding; monetary promises the developer files with the Town should the developer cease to restore the site, the bond money would be used to restore the site should the developer renege.

MOTION: A motion was made by Councilmember Hornat and seconded by Councilmember Waters to approve OV12-08-07 and 07A, master development plan and Phase I and II development for the Miller Ranch Project, located on the northwest corner of La Canada Drive and Tangerine Road with the condition in Exhibit A:

1. Revise the master development plan and Phase I and II development plan to specify a maximum building height of 20 feet (single story) for buildings #7 and #8. Revise the general notes and all applicable sheets accordingly.

MOTION carried, 7-0.

Mayor Hiremath recessed the meeting at 7:40 p.m. The meeting resumed at 7:51 p.m.

8. DISCUSSION AND POSSIBLE ACTION REGARDING TEMPORARY RELIEF GUIDELINES FOR ORO VALLEY ZONING CODE REVISED, SECTION 28

Economic Development Manager Amanda Jacobs noted that there was some confusion in the community regarding this item. She stated that the Sign Code Task Force met last November regarding permanent changes to the Sign Code which will not be ready until September 2010. She explained that this item regarded temporary sign relief.

Ms. Jacobs explained that the Cities of Chandler and Tempe had implemented

such relief programs and had been very successful. She stated that staff met with several businesses to garner requests and that the requests varied. She noted that staff supported the business community's desire to grant relief for seven months, beginning in August 2010 through February 2011. She explained that this period would see businesses through the holiday season and that during month six, a report would be brought to Council with the possibility of extending the relief another six months.

Ms. Jacobs reviewed the elements of the program:

- ♦ Business owners could fill out Hardship Waiver forms
 - A solution to the economic hardship could be offered
- ♦ Staff would evaluate and approve/deny the proposed solution
- ♦ A \$50 fee would be assessed to offset the cost of processing the application
- ♦ Applicant must show within 90 days any improvement resulting from the temporary signage
- ♦ Temporary signage must not be illuminated, noise producing or flashing

It was noted that Ms. Jacobs would visit with businesses that apply for the waiver, to gather information to ascertain the success of the program.

Vice Mayor Garner stated that this had not been vetted properly through Planning and Zoning. He noted that there was not an ordinance to address this and not all businesses were allowed to take advantage of this program.

Councilmember Snider stated that if business owners thought it would help, that it should be allowed. She explained that there were many factors that could affect the outcome and to exercise caution when drawing conclusions in six months.

It was noted that this allowance would supersede the Zoning Code temporarily to provide relief.

Councilmember Hornat stated that this was temporary relief for temporary signs. He noted that placing signs in the right-of-way was not a consideration. He stated that a landlord may not allow that, however it would be up to the tenants to petition the landlord.

Councilmember Gillaspie stated that he wanted to support this, however he was concerned about the process and the lack of measures to protect staff.

Acting Planning Manager David Williams requested that Council address the following:

- ♦ Whether to limit temporary sign types only
- ♦ Whether to disallow the relief to occur in the public right-of-way
- ♦ Should the fees to run the program be recovered
- ♦ Should the Town underwrite the cost to run the program

Mayor Hiremath opened the floor for public comment.

Oro Valley resident Bill Adler stated that the way to evaluate advertising was based on results and to place that responsibility on the business owner. He

suggested that with this experiment, the Town could learn which signs performed well. He noted that this could help the community as well as the Town with the sign code.

Oro Valley resident Zev Cywan stated that he was a member of the task force and that in mid September there would be a presentation for a permanent sign code. He noted that Council could take what is proposed and use it as a litmus test.

Oro Valley business owner Bonnie Quinn stated that she had been impacted by the economy and the construction on Oracle Road. She stated that she placed a sign on the road and doubled her business that weekend. She explained that she purposely violated the sign code in order to pay her employees. She noted that she put the sign out during daytime business hours and that it was removable and could be managed responsibly. She stated that she advertised on the radio and in the newspaper. She asked for flexibility and stated that each owner knew what worked best for their business.

Elizabeth Alvarez represented the Kitt Peak Observatory. She thanked Oro Valley for the effort to find workable solutions which has allowed the astronomy industry to flourish.

Oro Valley business owner Eric Sheffield stated that he would honor respectfully the temporary sign code and appreciated the opportunity.

Ramon Gaanderse, President and CEO of the Northern Pima County Chamber of Commerce (NPCCC) stated that the NPCCC largely represented small businesses in the community. He stated that it was important for businesses to have the flexibility to tell the Town what they needed. Mr. Gaanderse offered the NPCCC's services to the Town to help spread the word to businesses. He recommended that the Town conduct another survey to garner input from the community as a whole. He suggested that the Master Sign Code Program should apply to all businesses.

Mayor Hiremath stated that businesses were struggling and that it was incumbent on the community to come together and help those that were struggling. He requested that Ms. Jacobs and Development and Infrastructure Services meet with Mr. Adler, Mr. Cywan and Mr. Gaanderse as they all had strong points and the NPCCC could be an extension for the Town. He noted that everyone had a piece of the solution.

Vice Mayor Garner reiterated that an ordinance did not exist for this.

Councilmember Solomon stated that this was a waiver to the details in the ordinance and that it was important to support the business community as they provided jobs and services close to home and sales taxes that fund Town services.

MOTION: A motion was made by Councilmember Solomon and seconded by Councilmember Snider to authorize the Town's Development and Infrastructure Service's department to approve temporary relief from Oro Valley Zoning Code Revised Section 28.6 and 28.7, Temporary Signs, for the period of August 2, 2010 through February 1, 2011 for businesses that can demonstrate reasons constituting a hardship that would justify such relief. The following conditions shall apply to such relief:

- ♦ All applicants, either individual businesses or holders of Master Sign plans shall complete an "Economic Hardship Sign Waiver Form," which will be reviewed by the Development and Infrastructure Services Department.
- ♦ To assist the Town of Oro Valley in determining if the temporary sign relief is effective, the businesses that are granted relief must provide the Town with data measuring the company's performance within 90 days of the waiver.
- ♦ A \$50 fee to offset the cost of processing the applications shall apply.
- ♦ Town staff shall have the right to reject, modify or condition any application approval in order to preserve public health or safety, and to revoke any approval at the discretion of the Director of the Town's Development and Infrastructure Services Department.
- ♦ No temporary signs shall be illuminated, noise producing or flashing.
- ♦ The signs must be limited to the hours of the business operation.

Councilmember Hornat acknowledged the importance of Kitt Peak to the Town. He noted that business owners knew best how to run their business.

Councilmember Gillaspie stated his support and noted that this was important to try to balance and monitor.

Councilmember Waters stated that this was a win-win for the community as the community came together to solve the problem. He noted his appreciation for the contributions made this evening.

Councilmember Snider stated that this effort was a partnership. She noted that if the Town did not have a property tax then the Town must have sales tax. She stated that it was important for citizens to patronize the Town's businesses.

MOTION carried, 6-1 with Vice Mayor Garner opposed.

5. DISCUSSION AND POSSIBLE ACTION REGARDING PARTICIPATION IN THE ARIZONA CENTENNIAL CELEBRATION

Communications Administrator Mary Davis presented the item. She stated that a temporary design theme had been drafted and reviewed the committee members representing the Towns of Marana and Oro Valley. She noted that the list did not include media partners. She also presented the timeline that included:

- ♦ Filing paperwork with the State
- ♦ Planning the event
- ♦ Implementing the school program in the Amphitheater and Marana school districts
- ♦ The Town of Marana's Founders' Day

- ♦ A Northwest Scavenger Hunt
- ♦ Centennial event in Oro Valley at Steam Pump Ranch

Ms. Davis reviewed the budget for the event:

- ♦ \$5,000 - \$7,500
 - The Town's 35th Anniversary at Steam Pump Ranch budget was \$7,500; sponsorships reduced the cost to \$2,500
- ♦ Alphagraphics would be the print sponsor
- ♦ The Town of Marana had funds for Founders' Day and a contribution to the education program

Discussion noted the following:

- ♦ Funds could come from items that were removed from the budget
 - The event could also be budgeted for in next fiscal year
- ♦ Awaiting confirmation from the Southern Arizona Arts and Cultural Alliance (SAACA) regarding their participation in the event
- ♦ The paperwork must be submitted by September 1, 2010

MOTION: A motion was made by Councilmember Gillaspie and seconded by Councilmember Hornat to approve the proposal for the Town's participation in the Arizona Centennial Celebration.

MOTION carried, 7-0.

6. DISCUSSION AND POSSIBLE ACTION REGARDING THE TOWN OF ORO VALLEY COMMUNICATIONS PLAN

Communications Administrator Mary Davis presented the updated Communications Plan, responsibilities and goals.

She explained that the Communications department had an annual budget of \$22,000 to cover costs for the website, public outreach, media relations and printed materials.

It was noted that:

- ♦ The website was the primary source of information
 - Social media was laced with links that drive the user back to the website
- ♦ The Town used the Twitter account to update the media
 - The Town had 250 followers on Twitter

It was suggested that Council on Your Corner be broadcast and have a time to email or call councilmembers. It was further suggested that the video could be available online as a way to improve the effectiveness of Council on Your Corner.

It was explained that the technology is in place, however the Town lacked video equipment and resources. It was also noted that the Town had a YouTube account.

Councilmembers suggested the following:

- ♦ Place a postcard survey in with the water bill
- ♦ Post a topic online and take emails from citizens to answer during Council meetings when the public is watching the meeting on Granicus
- ♦ One of the survey questions should be "No, I don't want to be contacted."

Ms. Davis stated that she could have a proof of the survey for Council to review for the September 1, 2010 meeting.

7. INFORMATION ON RESTRUCTURING OF THE CITIZEN PLANNING INSTITUTE PROGRAM AND CURRICULUM

Acting Planning Manager David Williams presented the item. He reviewed the core curriculum for the Citizen Academy (CA):

- ♦ Required for all CA participants
- ♦ Consisted of six classes
 1. Introduction: Town History, Organization and Staff's Role
 2. Local Government and the Law
 3. The General Plan and Strategic Plan
 4. Sustainability and Smart Growth
 5. How to Make Your Voice Heard
 6. Roles and Duties of Board/Commission Members and How Meetings Are Run

He stated that the second branch had a specialized curriculum for a commission. The CA Specialized Institutes addressed:

- ♦ Specific needs for each board/commission
- ♦ Classes were organized and conducted by the department supporting the board or commission
- ♦ Example
 - Planning and Zoning Commission curriculum:
 1. Zoning History and Principles
 2. Principles and Process of Rezoning
 3. Land Development Process
 4. Zoning Code Review
 5. Project Site Visits

Councilmembers discussed the following:

- ♦ Would like the course to show examples of how to reach conclusions
 - The chair and liaison should participate in the class
- ♦ The ability to study specific areas was a good option
- ♦ Case studies would be very helpful
- ♦ The Town's objective was to have a core set of classes and then specialized classes
- ♦ Other municipalities send their commissioners elsewhere for training
 - The town was unique in that it ran and operated the Citizens Planning Institute

Mayor Hiremath opened the floor for public comment.

Oro Valley resident Bill Adler stated that citizens were interested in how decisions were made and in understanding the criteria. He suggested that emphasis on speakers that understand the Town's processes was needed. He recommended role playing to help participants understand.

9. FUTURE AGENDA ITEMS

Vice Mayor Garner requested that a sample post card for a community survey be brought forward at the September 1, 2010 Council meeting. The motion was seconded by Councilmember Gillaspie.

Councilmember Solomon requested a study session for September 8, 2010 to discuss the Sign Code Committee report and the Naranja Town Site Park report and to leave the two items on the September 15, 2010 regular session for possible action. The request was seconded by Vice Mayor Garner.

Council agreed to move the Public Participation item from the September 8, 2010 study session to the September 22, 2010 study session.

CALL TO AUDIENCE

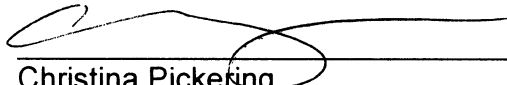
Oro Valley resident Adelina Kempner expressed her concern that the Town may be collecting sales taxes for the installation of solar panels illegally. She stated that rebates should be issued if her statement was correct.

ADJOURNMENT

MOTION: A motion was made by Councilmember Waters and seconded by Councilmember Snider to adjourn the meeting at 9:34 p.m.

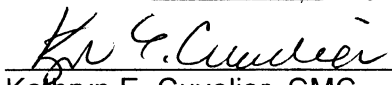
MOTION carried, 7-0.

Prepared by:


Christina Pickering
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Council of Oro Valley, Arizona held on the 21st day of July 2010. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20 day of September, 2010.


Kathryn E. Cuvelier, CMC
Town Clerk