

**MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
December 2, 2019
HOPI CONFERENCE ROOM
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Meeting was called to order at 5:00 p.m. by Chair Dan Huff.

ROLL CALL

Present: Michael Wilson, Commissioner
Dan Huff, Chair
Dan Biel, Vice Chair
Timothy Bohen, Commissioner
Steve Hannestad, Commissioner
Gail Munden, Commissioner

CALL TO AUDIENCE - at this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona open meeting law, individual Commission members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Commission may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience", please specify what you wish to discuss when completing the blue speaker card.

Oro Valley resident Teri Colmar brought forth the concern that bicyclists might not be removing their shoes prior to entering Steam Pump Ranch. Mrs. Colmar was informed by Ms. Lynanne Dellerman-Silverthorne that signs are already in place at Steam Pump Ranch informing the bicyclists to remove their shoes.

COUNCIL LIAISON COMMENTS

N/A

INFORMATIONAL ITEMS

1. Current information about Historic Preservation Commissioners
2. Report from Oro Valley Historical Society President
3. Report from Gail Munden, HPC liaison to the Oro Valley Historical Society

Oro Valley Historical Society President Roxy Johnson reported the following:

- Tim Williams will be taking another look at Steam Pump Ranch.
- The Pusch House has had more than 800 visitors in December.
- She is working on the Pusch family crest to display at the Pusch House.
- The Oro Valley Historical Society website has been updated.
- The Oro Valley Historical Society will host a fundraising event at the Oro Valley Country Club.
- Councilwoman Jones-Ivey is working with BASIS School, as BASIS is trying to claim a side of the newly installed roundabout for sponsorship

- The Oro Valley Historical Society is currently seeking new members; Roxy Johnson will be stepping down as President as soon as a new President is selected.

Commissioner Gail Munden stated that the Pusche House is in need of a sign that informs recreational bikers to remove their shoes prior to entering the house. Mrs. Johnson informed Commissioner Munden that a sign is already in place.

REGULAR SESSION AGENDA

1. REVIEW AND APPROVAL OF THE NOVEMBER 4, 2019 REGULAR SESSION MEETING MINUTES

approve the minutes as is.

Motion by Vice Chair Dan Biel, **seconded by** Commissioner Steve Hannestad

Vote: 6 - 0 Carried

2. DISCUSSION AND POSSIBLE ACTION TO CANCEL AND RESCHEDULE THE FEBRUARY 2020 MEETING DUE TO ROOM AVAILABILITY

Chair Dan Huff recommends to reschedule and not cancel the February meeting.

Mrs. Lynanne Dellerman stated that a meeting should occur in February.

Commissioner Gail Munden stated a meeting should occur in February.

Motion by Commissioner Steve Hannestad, **seconded by** Commissioner Gail Munden Motion to reschedule the February 2020 meeting.

Vote: 6 - 0 Carried

3. DISCUSSION AND POSSIBLE ACTION TO ASSIGN A COMMISSIONER TO COMPLETE THE 2019 ANNUAL REPORT.

Mrs. Lynanne Dellerman stated that she and Commissioner Tim Bohen created the 2018 annual report, and informed the commission members on what the process is to create the annual report.

Chair Huff informed the Commission members that creating the annual report is a process that needs to be completed to be in compliance.

Commissioner Gail Munden volunteered to complete the report. Per Mrs. Dellerman, Commissioner Wilson will be available to assist.

4. DEPARTMENT REPORT BY MS. LYNANNE DELLERMAN-SILVERTHORN

Mrs. Dellerman Silverthorn reported the following:

- a fully executed grant from SHPO will be available this week and will be useful for the request for information for Steam Pump Ranch
- HPC interviews tomorrow December 3, 2019
- Break-in at Steam Pump Ranch resulted in window breakages
 - The repairs must be completed by a professional who is aware of historic preservation
 - Mrs. Silverthorne Dellerman is meeting with Mario Durazo to discuss the necessary repairs
- Steam Pump Ranch was hit by a tornado, resulting in the need to cut down a tree and a whole section of the roof and frame came off from the newly repaired chicken coops, and also took a back section of the garage, broke some doors from the stables as well
- Reminded the commissioners of the support to the Alexander family
- Is trying to have a jazz band return to play this year
- will be out for 6 weeks; Deputy Director Matt Jankowski & Nancy Ellis will fill in for her as needed

FUTURE AGENDA ITEMS

Motion by Commissioner Gail Munden, **seconded by** Vice Chair Dan Biel Motion to adjourn at 5:30 p.m.
by Chair Dan Huff

Vote: 6 - 0 Carried

ADJOURNMENT

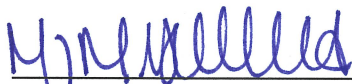
Chair Huff adjourned the meeting at 5:40 p.m.

Motion by Commissioner Gail Munden, **seconded by** Commissioner Steve Hannestad

Vote: 6 - 0 Carried

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 2nd day of December 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of January, 2020.



Maritza Valenzuela
Senior Office Specialist